

DEPARTMENTS

Table of functions, list of employees and functional duties of the directorates

No.	Directorate/Structure	CVs of managers and staff	Functional tasks	
	Deputy General Director	2 Dritan Domi		
	DIRECTORATE OF GEODESY AND CARTOGRAPHY			
	Director of the Directorate	3 Kristaq Qirko		
	Sector 1-Geodetic Reference Frame			
	Head of Sector	4 Oltion Balliu		
	Specialist	5 Endrit Kërshahu		
		6 Luciano Kasneci		
		7 Vacant		
	Sector 2-CORS Systems Infrastructure			
	Head of Sector	8 Endri Qershija	The Directorate of Cartography and Geodesy performs the following tasks: a. Construction, maintenance and updating of the constituent networks of the Albanian Geodetic Reference Framework (KRGISH), in accordance with the provisions of the decision of the Council of Ministers, for the official geodetic reference system in the Republic of Albania; b. Production of digital base maps in the Republic of Albania at various scales, in accordance with the relevant European standards, as a national cartographic authority; c. Processing images from terrestrial, aerial and satellite photography, with the aim of creating geospatial information; d. Supporting responsible public authorities with expertise and assistance in the field of geodetic measurements and calculations.	
	Specialist	9 Dyber Peposhi		
		10 Jozna Likaj		
		11 Vacant		
	Sector 3-Photogrammetry			
	Head of Sector	12 Martin Rusi		
	Specialist	13 Armeta Memollari		
		14 Anel Maçka		
		15 Enis Karanxha		
		16 Erjon Dodaj		
	Sector 4-Cartography			
	Head of Sector	17 Saimir Burba		
	Specialist	18 Belkisa Simari		
		19 Bramilda Tafa		
		20 Kristi Petri		
		21 Safete Mihali		
		22 Valmira Basho		
	NATIONAL GIS AND GEOPORTAL DIRECTORATE			
	Director of the Directorate	23 Klaudio Collaku		
	Sector 1-National GIS			
	Head of Sector	24 Erin Mitoja	The Directorate of National GIS and Geoportel performs the following tasks: a. Collection, processing and updating of geospatial information on the topics of Article 11 of Law No. 72/2012, as amended, for which it is in the role of the responsible public authority; b. Drafting of technical rules and standards for the national GIS and thematic GIS, on the topics defined by Article 11 of Law No. 72/2012, as amended; c. Drafting and proposing technical conditions and standards regarding the creation, updating, exchange, access and use of geospatial data sets, geospatial data services and metadata; d. Drafting and monitoring the implementation of technical rules and standards for the interoperability of geospatial data and services; e. Drafting and implementing rules regarding access and exchange of geospatial information by public and private entities; f. Design, construction and maintenance of the National GIS, as well as the inclusion in geospatial data and thematic geospatial information systems; g. Design, administration and updating of the National Geoportel, according to the provisions of Article 24 of Law No. 72/2012, as amended; h. Distribution and provision through geospatial information network services for public and private entities, based on the rules for the exchange of geospatial information, approved by decision of the Council of Ministers.	
	Specialist	25 Albora Ramollari		
		26 Ergert Spahllari		
		27 Snda Salja		
	Sector 2- Geoinformation Standards			
	Head of Sector	28 Denis Rukaj		
	Specialist	29 Denaida Sina		
		30 Esmerina Blloshma		
		31 Evto Baruti		
	Sector 3-National Geoportel			
	Head of Sector	32 Eriona Shabani		
	Specialist	33 Emiliano Hoshu		
		34 Erisa Carciu		
		35 Vacant		
		36 Vacant		
	REMOTE SENSING DATA PROCESSING DIRECTORATE			
	Director of the Directorate	37 Dritan Prifti		
	Sector 1-Satellite Imagery Processing			
	Head of Sector	38 Ledia Proko	The Directorate of Remote Sensing Data Processing performs the following tasks: a. Administration and archiving of geospatial information, captured (collected) through satellite images, aerial photography, UAV technology, lidar scans, 360-degree cameras, etc., made available by the Ministry of Defense or by institutions under its jurisdiction, as well as created by ASIG, within the framework of internal projects or with foreign cooperation; b. Processing of Remote Sensing data and analyzing geospatial information, captured (collected) through satellite images, aerial photography, UAV technology, lidar scans, 360-degree cameras, etc.; c. Dissemination of information processed from Remote Sensing data, captured (collected) through satellite images, aerial photography, UAV technology, lidar scans, 360-degree cameras, etc., to public authorities, according to their areas of responsibility; d. Cooperation with ministries or institutions to designate responsible persons/points of contact, necessary for the analysis and in-depth processing of information obtained from the processing of Remote Sensing data; e. Drafting, in cooperation with ministries or institutions, according to their area of responsibility, of manuals and instructions necessary for the use of information obtained from the processing of Remote Sensing data with advanced technology, which are approved by the Director General, within 6 (six) months from the application of this technology; f. Processing data from the systems, with the aim of producing various reports, to assist stakeholders, for decision-making or statistical purposes.	
	Specialist	39 Andi Sufia		
		40 Desada Zyka		
		41 Erland Alla		
		42 Jurgena Rika		
		43 Redon Bakasi		
	44 Rija Muça			
	Sector 2-UAV Imagery Processing			
	Head of Sector	45 Irista Shabini		
	Specialist	46 Edmond Agolli		
		47 Endri Murati		
		48 Irista Mahmutaj		
		49 Klaudia Jani		
		50 Rudens Kononai		
	Sector 3-360 Degree Data Processing			
	Head of Sector	51 Ines Dashi		
	Specialist	52 Daniela Brahaj		
		53 Enea Çruga		
	DIRECTORATE OF COORDINATION AND PROJECTS			
	Director of the Directorate	54 Kleart Shuli		
	Sector 1-Projects			
	Head of Sector	55 Fatjona Cilaj	The Coordination and Projects Directorate performs the following tasks: a. Supporting the Council of Ministers in drafting the national policy in the field of geospatial information; b. Ensuring the implementation of the national policy in the field of geospatial information, based on the law on the national infrastructure of geospatial information and the policy document for the governance of the geospatial information sector in Albania, approved by decision of the Council of Ministers; c. Coordinating investment initiatives and projects of public authorities responsible for the collection, processing and updating of geospatial data or the establishment of geospatial information systems; d. Planning and managing projects with foreign donors in the field of geospatial information; e. Cooperating with the academic world, as well as promoting investments from the private sector in the field of geospatial data; f. Developing training, with the aim of increasing the capacities of actors who create or use geospatial information and providing products requested by interest groups and the public; g. Following the relevant procedures in the role of the technical secretariat of the BIG, in accordance with the regulation "On the organization and functioning of the Geospatial Information Board (BIG)", approved by order of the Prime Minister; h. Formulating requests or proposals for the BIG regarding the initiatives of public authorities responsible in the field of geospatial information; i. Preparing recommendations for the responsible public authorities, after receiving the opinion of the BIG regarding their initiatives in the field of geospatial information; j. Implementing cooperation agreements with partners from the public and private sectors, related to the geospatial information sector; k. Preparing recommendations regarding legal and organizational measures for amending legislation and its compliance with community acts; l. Representation in European and international organizations, membership in which serves the functioning and modernization of the national geospatial information infrastructure.	
	Specialist	56 Belina Belotrajaj Xhesilda Zaqiri (With temporary contract)		
		57 Selina Çjana		
	Sector 2-Coordination and Legal Matters			
	Head of Sector	58 Orlando Mato		
	Specialist	59 Elfrida Kolbaçaj		
		60 Eugerta Teqja		
	Sector 3-Geoinformation Training			
	Head of Sector	61 Erika Grabocka		
	Specialist	62 Rosela Kume		
		63 Vacant		
	DIRECTORATE OF FINANCE AND SUPPORT SERVICES			
	Director of the Directorate	64 Besa Guri		
	Sector 1-Finances			
	Head of Sector	65 Elton Meshi	The Finance and Support Services Directorate performs the following tasks: a. Implementing financial management rules, maintaining accounting, preparing the draft budget and closing financial statements (annual accounts), according to the provisions of the legislation in force for this field; b. Managing human resources in accordance with the approved structure and following the implementation procedures for filling vacant positions in cooperation with the technical departments of ASIG; c. Managing actions for the receipt, recording (recording), distribution and sending of official correspondence, and cooperating with other structures in the institution to secure documents that enter, exit or are archived in the institution; d. Monitoring and controlling the correct implementation of ethical rules by ASIG employees and reporting to the responsible superiors for violations of discipline and the code of ethics of employees; e. Managing the assets of the ASIG institution, for the timely completion of the inventory of monetary and material values; f. Supports and meets the needs of the institution with services, infrastructure, material and technical base and advanced information technology, through the administration of relevant human resources, financial resources and rigorous implementation of the legislation in force, in order to ensure optimal conditions for the normal activity of the institution; g. Monitoring the implementation of the legislation in force on conflict of interest and declaration of assets and financial obligations of public servants, in the capacity of the Responsible Authority.	
	Specialist	66 Mirela Pengli		
		67 Romina Kaçorri		
		68 Klajd Jankulla		
	Storekeeper			
	Sector 2-Human Resources and Support Services			
	Head of Sector	69 Klaus Zavalani		
	Specialist	70 Erjona Toslluku		
		71 Paula Ymer		
	Cleaning Worker	72 Elona Bace		
	Driver	73 Albert Pinar		